
REGIONAL ALLIANCE for PRESERVATION

Winter 2000

A nationwide cooperative project to share preservation training resources

NEW PRESERVATION FUNDING, PROGRAMS FOR 2000 AND BEYOND

With the New Year, new opportunities for funding preservation projects and new programs spotlighting preservation activities are the focus of this issue of the *RAP Newsletter*.

Many people in the cultural heritage community believe we are at a time of peak interest in the preservation of cultural materials. The rising tide of genealogy and family history, new funding to save family treasures and America's treasures, and the beginning of a new century are all helping to focus interest on preserving and conserving our materials.

The articles in this issue will draw your attention to funding streams and programs from long-standing supporters of preservation, and will also focus on some funders who are "not the usual suspects."

Regional preservation and conservation centers are eager to assist you in developing preservation programs and funding proposals to help address your institution's specific needs. It is time for cultural heritage institutions to "strike while the iron is hot," and take advantage of the public interest in preservation and conservation. ■

A NEW GRANT OPPORTUNITY: NEH PRESERVATION ASSISTANCE GRANTS

A new category of National Endowment for the Humanities (NEH) grants of up to \$5,000 will enhance the capacity of libraries, archives, museums, and historical organizations to preserve collections of books, journals, manuscript and archival materials, maps, still and moving images, oral histories, recorded sound, and objects of material culture.

To be eligible for a Preservation Assistance Grant, your organization must:

- be a nonprofit, tax-exempt organization or institution;
- care for and own humanities collections;
- have at least one professional staff member or the full-time equivalent, whether paid or unpaid; and
- be open and providing services or programs at least 120 days per year.

Awards are expected to be made nationwide, but special consideration will be given to applicants in jurisdictions that have been identified as underserved by the Endowment. These jurisdictions include: Alabama, Alaska, Florida, Idaho, Louisiana, Missouri, Montana, Nevada, North Dakota, Ohio, Oklahoma, Puerto Rico, Texas, Washington, and Wyoming.

Activities that can be supported through a Preservation Assistance Grant include:

- General preservation or conservation assessments that will help an institution identify its overall preservation needs and develop a long-range, prioritized preservation plan to address those needs;
- Consultations with preservation professionals to develop a specific plan for addressing a previously identified problem;
- Attendance at preservation workshops and training programs; and
- The purchase of preservation supplies, equipment, and storage furniture. Applicants who request funding for the purchase of storage furniture must demonstrate that the request is based on a completed preservation needs assessment or a specialized consultation with a preservation professional.

Watch for guidelines on NEH's Web site, www.neh.gov, in early January or call 202/606-8570 to get on a mailing list to receive guidelines when they are available in late January.

The receipt deadline for Preservation Assistance Grant proposals is April 3, 2000. Notification of award is expected in late July, with projects beginning September 1. A similar schedule will be used in 2001.

NEH will pay for consultant fees, travel and per diem; registration fees, travel and per diem for staff to attend preservation workshops; the purchase of supplies such as permanent and durable folders, boxes, photo sleeves, and other materials needed to store collections; equipment for monitoring environmental conditions; and storage cabinets, map cases, and shelving made of stable and durable materials.

What activities are not supported?

NEH will not pay for staff salaries and fringe benefits; for digitization of collections or for the purchase of computers, scanners, or digital cameras; for conservation treatments, conservation training, or the purchase of conservation treatment supplies and equipment; for attendance at the regular meetings of preservation or conservation organizations; or for capital improvements to buildings and building systems.

What are some examples of projects that would be eligible for support?

An institution would like to develop a plan for the long-term care of its collections. An appropriate preservation professional has been identified who can carry out a preservation assessment and help draft a long-range plan. The consultant will visit the institution and prepare a report that provides an overview of the current conditions of collections, the environment, and the facilities, with prioritized recommendations for preservation action. After the institution has reviewed the report, the consultant will return to help draft a long-range preservation plan. The institution submits an application to NEH

New Grant continued on page 7

HUMANITIES ENDOWMENT LAUNCHES NATIONAL PROJECT CONNECTING FAMILY STORIES TO AMERICA'S HISTORY

Follow your family's story and you will discover America's history. That is the theme of *My History Is America's History*, an exciting new project created by the National Endowment for the Humanities (NEH) to mark the new millennium.

"There is no better time to start sharing and collecting family recollections," NEH Chairman William R. Ferris said. "*My History Is America's History* offers Americans of all backgrounds a way to explore family history as we discover how our own family stories connect to the history of our nation. By gathering together our family stories, *My History* will weave a powerful tapestry of America that illustrates our nation's history and culture."

The White House Millennium Council has officially designated *My History* a national millennium project. "*My History Is America's History* can help us appreciate who we are, where we come from, and what we want from the future both individually and as a nation. This project will help us explore, preserve, and share our family histories and treasures," said First Lady Hillary Rodham Clinton. "I encourage you to use the inspiration, guidance, and resources offered through *My History* to begin exploring your family's story because your history *is* America's history."

My History Is America's History is a nationwide initiative of the National Endowment for the Humanities, in partnership with the White House Millennium Council, the President's Committee on the Arts and the Humanities, Genealogy.com, LLC, PSINet Inc., National Association of Broadcasters, U.S. Department of Education, Heritage Preservation, *FamilyFun*, and Houghton Mifflin Company.

The project outlines 15 things you can do to save America's stories in the *My History* guidebook, Web site, and poster, and includes simple, easy-to-follow steps to preserve stories and treasures. Among the tools are sample questions for drawing out relatives' memories; tips on preserving family treasures such as photographs, furniture, and videotapes; and classroom and family projects to give children a personal connection to American history. A listing of national and local resources such as historical sites and societies, exhibits, and genealogical groups is also provided.

"Many Americans are historians without being aware of it," NEH Chairman Ferris said. "Each of us has stories we pass, like heirlooms, from generation to generation. Through these stories, we connect with our families, our past and our hopes for the future."

The Web site, www.myhistory.org, is designed as a virtual "front porch" for families to exchange stories, post photographs, create family trees, and discover our families' place in history. Genealogy.com, a leading provider of family history tools and resources, has shared its technological expertise in the genealogy field for the *My History Is America's History* project. "We designed the *My History* Web site to make it easy for both novice and experienced family history enthusiasts to record and preserve their family stories for future generations," said Genealogy.com Chief Executive Officer Rob Armstrong. "We're especially excited that children can work together with grandparents and other family members on the project, and that teachers can use the Web site to interest students in American history through their own family stories."

Family history can provide students of all ages with a personal connection to America's history. Seen through a grandparent's eyes or in an old family photograph, events like the Roaring Twenties, Great Depression, or the Civil Rights Movement come to life. Teachers across the country are using family history to teach their students American history. *My History* offers lesson plans and classroom-ready resources for all grade levels.

"Students in my class look into the countries represented in their family background and the countries from which their ancestors emigrated. They find a 'family treasure' to bring in and share, and they research a 'family story' that might be told at family gatherings, or remembered by someone in the family. It is exhilarating to feel the excitement among the students as they share their stories and see American history come to life," Mary Gene Devlin, a teacher at Deerfield Elementary School in South Deerfield, Massachusetts, said.

Sue Carmody, a parent whose son attended Devlin's class, said, "Sometimes the family learns something new, too. My son, Dan, called both sets of his grandparents and asked them about their parents. We located a trophy my grandfather – Dan's great-grandfather – had won for track. Dan had never known about him or his athletic ability before. Maybe this is even where Dan gets his own athletic ability – we were all very excited about this discovery," Sue Carmody said.

"Making history an exciting adventure for the entire family is the best way to create new family historians," NEH Chairman Ferris said. *FamilyFun* magazine designed several activities for *My History* to encourage families to preserve and share their stories, including the creation of family quilts, cookbooks, millennium portraits, history museums, and Web site photo albums.

"*My History Is America's History* helps us rediscover America as we establish our family's ties to American history through stories that are near and dear to our heart. Our family stories define us as individuals, just as they connect us to distant places and significant events in American history. It is time for all Americans to discover and celebrate these stories and see how they fit together to tell the great story of America's history," NEH Chairman Ferris said.

The *My History Is America's History* guidebook may be downloaded from the project Web site, www.myhistory.org. Printed guidebooks are available at libraries and a limited number of copies are available for a nominal fee by calling toll-free 1-877-NEH-HISTORY (1-877-634-4478).

The Regional Alliance for Preservation centers are serving as resources for preservation questions generated by the "My History" project. ■

FIELD SERVICES CONTACTS

Amigos Library Services, Inc.

Tom Claerson, Imaging and Preservation Services Manager
Blythe Lee, Preservation Field Services Officer
14400 Midway Road
Dallas, TX 75244-3509
800/843-8482 or 972/851-8000 Fax: 972/991-6061
E-mail: clareson@amigos.org or lee@amigos.org
Web site: <http://www.amigos.org>

Balboa Art Conservation Center

Janet Ruggles, Director
PO Box 3755
San Diego, CA 92163-1755
Tel: 619/236-9702
Fax: 619/236-0141
E-mail: bacc9702@compuserve.com

CCAHA

Conservation Center for Art and Historic Artifacts

Virgilia Rawnsley, Director of Preservation Services
Susan W. DuBois, Preservation Services Representative
Elise Thall Calvi, Preservation Services Representative
264 South 23rd Street
Philadelphia, PA 19103
215/545-0613 Fax: 215/735-9313
E-mail: ccaha@ccaaha.org
Web site: <http://www.ccaha.org>

Gerald R. Ford Conservation Center

Julie Reilly, Director
1326 South 32nd Street
Omaha, NE 68105
402/595-1180 Fax: 402/595-1178
E-mail: grfcc@radiks.net
URL: www.nebraskahistory.org

Intermuseum Conservation Association

Albert Albano, Director
Allen Art Building
Oberlin, OH 44074
440/775-7331 Fax: 440/774-3431
Web site: www.oberlin.edu/~ica

NEDCC

Northeast Document Conservation Center

Steve Dalton, Director of Field Service
100 Brickstone Square, 4th Floor
Andover, MA 01810-1494
978/470-1010 Fax: 978/475-6021
E-mail: dalton@nedcc.org or kebrown@nedcc.org
Web site: <http://www.nedcc.org>

NPS - HFC

Martin Burke
Division of Conservation
PO Box 50
Harpers Ferry, WV 25425
304/535-6205 Fax: 304/535-6055
E-mail: martin.burke@nps.gov

Peebles Island Resource Center

John Lovell, Assistant Director
Bureau of Historic Sites
New York State Office of Parks, Recreation
& Historic Preservation
PO Box 219
Peebles Island
Waterford, NY 12188
Tel: 518/237-8643, ext. 225 or 226
Fax: 518/235-4248
E-mail: John.Lovell@oprhp.state.ny.us

Rocky Mountain Conservation Center

Lori Mellon, Director
University of Denver
2420 South University Blvd.
Denver, CO 80208
Tel: 303/733-2712
Fax: 303/733-2508
E-mail: lmellon@du.edu
URL: www.du.edu/rmcc

SOLINET

The Southeastern Library Network Preservation Services

Julie Arnott, Manager, Preservation Services
Christine Wiseman, Preservation Education Officer
Tina Mason, Preservation Field Services Officer
1438 W. Peachtree St., NW, Suite 200
Atlanta, GA 30309-2955
800/999-8558 and 404/892-0943 Fax: 404/892-7879
E-mail: julie_arnott@solinet.net
christine_wiseman@solinet.net
tina_mason@solinet.net
Web site: www.solinet.net/

Straus Center for Conservation

Henry Lie, Director
Harvard University Art Museums
32 Quincy Street
Cambridge, MA 02138
Tel: 617/495-2392
Fax: 617/495-0322
E-mail: lie@fas.harvard.edu
URL: www.artmuseums.harvard.edu

Textile Conservation Center

Deirdre Windsor, Director/Chief Conservator
American Textile History Museum
491 Dutton Street
Lowell, MA 01854
Tel: 978/441-1198
Fax: 978/441-1412
E-mail: dwindsor@athm.org

Textile Conservation Workshop

Patsy Orlofsky, Director
3 Main Street
South Salem, NY 10590
Tel: 914/763-5805
Fax: 914/763-5549

UMCA

Upper Midwest Conservation Association

Neil C. Cockerline, Director of Field Services
2400 Third Avenue South
Minneapolis, MN 55404
612/870-3120 Fax: 612/870-3118
E-mail: umca@aol.com
Web site: www.preserveart.org

WACC

Williamstown Art Conservation Center

Lori van Handel
Director of Preservation Outreach/Associate Conservator
225 South Street, Williamstown, MA 01267
Tel: 413/458-5741
Fax: 413/458-2314
E-mail: wacc@clark.williams.edu

FUNDING RESOURCES FOR PRESERVATION, from SOLINET

In times of competing priorities and shrinking budgets, securing funds for preservation activities is a challenge. Federal and state agencies, foundations, and corporations offer grant programs that are excellent sources for preservation funding. This listing includes public and private funding agencies, and corporate sponsors that support preservation projects. In addition, examples of state funding agencies for public records preservation programs are listed. If your state is not included, contact your local State Historic Records Advisory Board (SHRAB); they often administer grants through the state library or archives. This listing concludes with a list of selected resources for use in funding research.

When planning to submit an application, be aware that each agency and foundation has its own deadlines, application forms, eligibility criteria, and evaluation mechanisms. Contact staff of the agency or foundation early in the planning process; in most cases, they will critique your idea and comment on a draft application.

Public Funding Agencies

Heritage Preservation

3299 K. Street, NW, Suite 602
Washington, DC 20007-4415
202/452-9545
<http://www.heritagepreservation.org/>

Heritage Preservation, with funds from the Institute of Museum and Library Services (IMLS), administrates the Conservation Assessment Program (CAP). This program provides non-competitive grants to museums for general conservation assessments of their sites and collections. The assessment includes an overview of the collections, environmental conditions, and policies and procedures relating to collections care.

Institute of Museum and Library Services (IMLS)

1100 Pennsylvania Avenue NW, Suite 510
Washington, DC 20506
202/606-8539 (Office of Museum Services)
202/606-5227 (Office of Library Services)
<http://www.ims.fed.us>

IMLS is an independent agency created by the Museum and Library Services Act of 1996 (P.L.104-208). The Act moves federal library programs from the Department of Education and combines them with the museum programs of the former Institute of Museum Services. The Institute provides the following distinct programs of support for libraries and museums, and also encourages partnership between museums and libraries.

The Office of Library Services was created with the Museum and Library Services Act of 1996 (P.L.104-208), and provides grants to States directly or through sub-grants. The Office of Museum Services offers support for museums in the following areas: general operating

support, assessments, conservation projects, Museum Leadership Initiatives, and a Professional Services Program. Museum/library partners can apply under the Museum Leadership Initiative, which provides awards for museums that collaborate with other community organizations.

National Leadership Grants for Libraries and Archives fund education and training for library and information science, research and demonstration projects in library and information science, preservation and digitization of library materials, and model programs of collaboration between libraries and museums.

The Library of Congress

Ameritech Grants
Washington, DC 20540-1340
202/707-1087
lc_ameritech@loc.gov
<http://lcweb2.loc.gov/ammem/award/>

With a gift from Ameritech, the Library of Congress sponsors a competition to enable public, research, and academic libraries; museums; historical societies; and archival institutions (excluding federal institutions) to create digital collections of primary resources. These digital collections complement and enhance the collections made available on the Internet by the National Digital Library Program at the Library of Congress. The National Digital Library is envisioned as a distributed collection of converted library materials and digital originals to which many American institutions contribute. The Library of Congress's contribution to this World Wide Web-based virtual library is called the American Memory Project.

National Center for Preservation Technology and Training (NCPTT)

NSU Box 5682
Natchitoches, LA 71497
318/357-6464
<http://www.ncptt.nps.gov/>

The Preservation Technology and Training Grants Program awards grants for training, technology and basic research in historic preservation, conservation and allied fields.

National Endowment for the Arts (NEA)

Nancy Hanks Center
1100 Pennsylvania Avenue, NW, Room 402
Washington, DC 20506
202/606-8400
info@nea.fed.us
<http://www.nea.fed.us>

The National Endowment for the Arts offers grants to organizations in four categories: Creation & Presentation, Planning & Stabilization, Heritage & Preservation, and Education & Access. The Heritage and Preservation funding is awarded to assist, preserve, document, and present those artists and forms of artistic expression that reflect our nation's diverse cultural traditions. Funding is also available to conserve important works of art.

Funding Resources continued on page 7

Published by:



14400 Midway Road,
Dallas, TX 75244-3509
972/851-8000 ▲ 800/843-8482
Fax: 972/991-6061
amigos@amigos.org
<http://www.amigos.org>

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NEWS FROM THE REGIONAL CENTERS

NEDCC's Funding Finds



For years, the Northeast Document Conservation Center (NEDCC), has helped its clients find funding for preservation activities from a variety of national, state, foundation, and private sources. One long-term and successful project has been its Subsidized Survey program. A grant from the National Endowment for the Humanities (NEH), makes it possible for NEDCC to provide subsidized preservation planning surveys for collections of books, paper, and photographs. Libraries,

archives, museums, record repositories, and historical organizations in NEDCC's region are invited to apply.

Since 1981, NEDCC has provided several hundred preservation planning surveys through its Field Service Office. A survey includes a one-day site visit by a member of the NEDCC field service team followed by a report of observations and recommendations. The surveyor evaluates building conditions, collections, and storage and handling procedures in order to identify potential hazards to collections and to design strategies for preventative preservation. Specific goals and priorities are suggested and steps needed to implement preservation measures are outlined.

A survey provides the basis for a long-range plan. For many institutions, surveys have provided valuable support for funding requests for preservation projects. The cost of a subsidized survey is \$250 plus travel costs. This is a competitive program as NEDCC awards five subsidized surveys per year.

An ongoing funding source for the Center's clients has been state libraries in the Northeast. Funding programs for preservation exist at the state library agencies in New York, New Jersey, and Massachusetts. In 1999, the Maine Library Commission announced The New Century Community Grant Program. This state-funded program awards grants to public libraries in Maine to support projects including preservation. Though a single library is eligible for funds, priority will be given to applications for model grants. In this instance, a model grant is one that demonstrates collaboration between public libraries and other cultural organizations. Maine State Archives and Maine State Museums initiated a new grant program that supports preservation at archives and museums as well. And yet another new funding source in Maine has been the Maine Historical Records Advisory Board (MHRAB). Recently, cultural tourism has been heavily promoted throughout Maine and this attention is expected to result in an increased use of historical records collections. In response to this, MHRAB initiated a grant program to prepare nonprofit repositories with significant records to meet upcoming demands for access. This is a three-year program funded by the National Historical Publications and Records Commission.

NEDCC has also found unusual funding sources to support its own educational activities, for example, its international outreach programs. This year, a grant from Harvard University's Program for Latin American Libraries and Archives was used to help support a week-long training program on preservation procedures and techniques at the Historical Archives of Cienfuegos in Cuba. This Program, established in 1996, is administered by Harvard University's David Rockefeller Center for Latin American Studies. Its purpose is to strengthen the research base for Latin American Studies through small grants to Latin American

archives and libraries that need special funding in order to improve the conditions under which their collections are kept or to expand access to their research holdings. The other funding patron for the workshop in Cienfuegos was the ACLS/SSRC Working Group, which is made up of scholars from the two countries and matches grants to support professional exchanges.

For NEDCC, conducting the workshop turned out to be an educational experience. When participants were asked to evaluate the workshop and identify additional training needs, they reported they had urgent needs for training on preservation of books, paper, and photographs. The participants were especially grateful to the instructor for traveling to Cienfuegos to help an audience of technical workers in the central provinces who are cut off from most sources of information and training. The project also included purchasing essential preservation supplies for the Historical Archives of Cienfuegos and arranging for their shipment to Cuba. NEDCC has discovered, especially in working with its Cuban partners, the urgent needs of preservation professionals outside of North America. ■

Caring for a Textile Collection on a Small Budget: Ideas for Historical Societies and Libraries

-from the Textile Conservation Center

Local historical societies and libraries are the recipients and caregivers of a wide variety of America's textile treasures—from flags and banners commemorating a community's local history to schoolgirl samplers and quilts produced or worn by past community members. When faced with a limited budget and what may feel like an unlimited number of objects calling out for conservation attention, it is often hard to come up with new ideas to engage your community's support.

At the Textile Conservation Center, we are impressed by the creative ways managers of small collections raise awareness and ultimately funds for professional conservation. Some of our favorites include:

- *Conservation education.* One local historical society posted excerpts from a treatment proposal alongside an object on display. When visitors and community members learned the exact needs and costs associated with preserving a single object, they became interested in providing the financial resources needed for conservation. You can also use these opportunities for matching funds—one historical society is offering to match community donations dollar-for-dollar in the hopes of conserving one object per year with community support.
- *Let your community in on the decisions.* During one fundraising event, one small museum displayed three objects requiring conservation and let their community "vote" with their dollars on which object to conserve first. Organizers said that the guests were more willing to give funds when they felt they help set priorities.
- *Holiday ornaments.* One organization had a holiday ornament made displaying the image of a flag in their collection requiring conservation, and offered it for sale in their gift shop. Proceeds from the sale went toward the conservation costs for the project. Other products of interest to your community could be magnets, t-shirts, postcards, or coffee mugs.
- *Use the treatment proposal as a budgeting tool.* Even on limited budgets, many of our clients can afford to have a handful of objects examined in order to more accurately prepare future budgets. By having a few conservation estimates of varying costs on hand, they can also quickly begin treatment if funds become available for small projects.

Small Budget continued on page 11

SOLINET Receives Preservation and Access Grant from GHRAB

The Georgia Historical Records Advisory Board (GHRAB) awarded an \$8,800 grant to SOLINET to facilitate a coordinated, collaborative planning effort to address the preservation and access needs of Georgia's library and archival resources. Representatives from a wide variety of Georgia's cultural and historical organizations will work together to define a visionary statewide preservation and access plan, and then articulate that vision through a significant communications and public relations plan. The planning effort focuses on historical and cultural records in a variety of formats including archives, manuscripts, books, audiotapes, videotapes, computer files, film, microreproductions, sound recordings, maps, photographs, scrapbooks, newspapers, and architectural records. The project focuses on those materials not readily accessible due to condition, uniqueness, and/or location. ■



Architectural Records Conference Scheduled

Architectural Records: Preserving and Managing the Documentation of Our Built Environment

The Conservation Center for Art and Historic Artifacts and the National Park Service Museum Management Program are cosponsoring a three-day conference on the management of architectural records, from



**Wednesday,
May 3
through
Friday, May**

5, 2000, at The Athenaeum of Philadelphia. Additional sponsors are The Athenaeum of Philadelphia, Independence National Historical Park, the Historic American Buildings Survey/Historic American Engineering Record, and the Architectural Archives of the University of Pennsylvania. Funding has been provided by the National Park Service Cultural Resources Training Initiative, the Institute of Museum and Library Services, the Graham Foundation for Advanced Study in the Fine Arts, The Pew Charitable Trusts, The Independence Foundation, The Barra Foundation, and Nielsen & Bainbridge.

Purpose and scope: The goal of the conference is to improve practices for preserving, managing, and providing access to the documentation of our built heritage. Twenty speakers will address the challenges involved in managing architectural records collections, on both theoretical and practical levels, through keynote addresses, lectures, case studies, demonstrations, and tours. Participants will learn about the significance of architectural records; the array of materials and methods used to create them, from the earliest processes to those in use today; collecting policies; appraisal; intellectual control; preventive and remedial preservation measures; access methods; fundraising; legal issues, including copyright in the online environment; and efforts to ensure that the electronic record of the architecture of the late 20th century and beyond will endure in usable form for future study.

Audience: This conference is intended for archivists, librarians, curators, historic preservation officers, records managers, historians, and architects who are involved in collecting, preserving, and providing access to architectural, landscape, and historic preservation records in archives, libraries, museums, historic sites, historical societies, and architectural firms.

Conference Stipends: Financial assistance of up to \$500 is available to defray travel, lodging, and registration costs for up to 20 individuals. To

be eligible, individuals must work with architectural records that are available to the public in nonprofit institutions with annual budgets of \$250,000 or less.

Registration Fees and Deadlines: The registration fee is \$75 for National Park Service (NPS) employees; for all others, early registration is \$150, and late registration is \$200. The deadline for both NPS employees and for early registration is March 14, 2000. The late registration deadline is April 10, 2000. **Complete conference information**, including the agenda, faculty, registration procedures, stipend application procedures, and hotel rates, and reservation procedures, will be available soon. Watch for announcements in the mail and on CCAHA's Web site, <http://www.ccaha.org>. ■

New Microfilm Camera Enables NEDCC To Enter The Digital Age

The Northeast Document Conservation Center (NEDCC) announced that it recently installed an automated, high resolution camera for its microfilming service. Thanks to the generous support of the Stevens Foundations and a National Endowment for the Humanities Challenge Grant, NEDCC purchased a German-made Zeutschel Omnia OK 301 microfilm camera.



The Zeutschel Omnia OK 301 microfilm camera is a versatile, microprocessor-controlled camera system especially designed for filming books and documents. The camera features an automatic exposure meter that determines the appropriate exposure time for each frame of microfilm, eliminating time-consuming manual testing by the camera operator to determine appropriate settings. Its high resolution and

superior optics result in sharp images that can be scanned now or at a future date for conversion to digital format. Its optics can automatically number each frame and blip the film for computerized retrieval. The camera is designed to film documents and books up to 26" x 30." Susan Wrynn, Director of Reprographic Services commented, "The camera is particularly effective for projects involving variations in the types of materials being filmed, such as with scrapbooks or archival collections."

NEDCC provides preservation microfilming as a cost-effective alternative to conservation treatment for preserving information. NEDCC's preservation microfilming service is one of very few that can cope with the technical difficulties of filming historical materials in deteriorated condition. Microfilm staff is trained to handle problems related to brittle paper, poor contrast due to fading or other decay, manuscripts with multiple inks, scrapbooks with multiple layers on each page, and oversized volumes, without damage to the original objects. In addition, continuous tone microfilm is available for photographs and illustrations with text. NEDCC's microfilm adheres to the preservation standards of the American National Standards Institute (ANSI), and the Association for Information and Image Management (AIIM), as well as the guidelines from the Research Libraries Group (RLG).

In addition to preservation microfilming, NEDCC performs paper conservation, bookbinding, and copying of photographic negatives. It conducts preservation surveys, presents workshops and conferences, and provides disaster assistance. Visit NEDCC's Web site, www.nedcc.org, for a more complete description of its services, a calendar of events, grant opportunities, and more.

To obtain more information on NEDCC's preservation microfilming service, contact Susan Wrynn, Director of Reprographic Services, Northeast Document Conservation Center, 100 Brickstone Square, Andover, MA 01810; 978/470-1010; wrynn@nedcc.org. ■

NEW GRANT *continued from page 1*

requesting support for consultant fees and, as required, travel, lodging, and meal expenses for the consultant.

A preservation assessment has been completed and the institution would like to address the consultant's recommendation to improve the storage of one of its collections. It applies for a Preservation Assistance Grant to consult with a conservator who can help identify the number and types of cabinets or shelving units and the supplies needed to rehouse the collection. The consultant would also help secure estimates from vendors of stable and durable materials. The grant would support consultant fees and, as required, travel, lodging, and meal expenses for the consultant(s). At a subsequent NEH application deadline, the institution could submit a proposal to purchase the storage furniture and supplies.

An archival collection that contains documents and photographs related to the history of the community has been identified as a high priority for preservation action. Through consultation with a professional archivist, the supplies needed to rehouse the collection have been identified and estimates secured. NEH is asked to support the purchase of supplies to rehouse the collection.

To improve the day-to-day care of collections, an institution wants to send two of its staff members to a one-week preservation workshop being offered by an organization in another state. Costs would include tuition, travel, lodging, and per diem. The institution requests funds from NEH to send its two staff members to this workshop.

An organization needs to create a disaster preparedness and recovery plan. Two staff members would like to attend two three-day workshops, one focused on preparedness and the other on recovery from water damage, presented by a regional preservation field service program. An NEH grant is requested to support travel and registration fees for the workshops, the assembling of a library of information about disaster preparedness, and the purchase of basic disaster recovery supplies. ■

FUNDING RESOURCES *continued from page 4*

National Endowment for the Humanities (NEH)

1100 Pennsylvania Avenue, NW, Room 402
Washington, DC 20506
(202) 606-8400
info@neh.gov
<http://www.neh.gov>

The National Endowment for the Humanities provides grants to institutions and individuals that support the study of history, literature, philosophy, and other areas of the humanities. NEH has four divisions--Preservation and Access, Public Programs, Research and Education Programs--and two offices--Challenge Grants and Federal/State Partnership.

The Division of Preservation and Access supports projects that create, preserve, and increase the availability of resources important for research, education, and public programming in the humanities. Projects supported include the U.S. Newspaper Program, preservation microfilming of brittle books and serials, preservation of special collections and archives, National Heritage Preservation program, education and training, research and demonstration projects, and research tools and reference works.

Challenge Grants provide funds on a matching basis for endowment and for construction and renovation projects.

National Film Preservation Foundation (NFPF)

c/o Smith and Metalitz, L.L.P.
1747 Pennsylvania Ave, NW, 12th Fl.
Washington, D.C. 20006
(202) 833-4198 (ext. 3)
schwartz@filmpreservation.org
<http://www.filmpreservation.org>

The National Film Preservation Foundation is a nonprofit organization created by Congress in 1996 as a new way to fund the preservation of American films. The Foundation raises money for nonprofit and public archives to preserve and make available endangered films. Through the Laboratory Archive Partnership Grants, nonprofit and public archives can receive grants for film preservation work at laboratories and post-production houses that donate their services. For these grants, laboratory work may include making new film preservation elements (e.g., soundtracks) or making public access copies of endangered films.

National Historical Publications and Records Commission (NHPRC)

National Archives and Records Administration
700 Pennsylvania Avenue, NW, Room 106
Washington, DC 20408-0001
(202) 501-5610
nhprc@arch1.nara.gov
<http://www.nara.gov/nara/nhprc/>

The NHPRC is the grant-making agency of the National Archives. It provides funding to help identify, preserve, and provide public access to records, photographs, and other materials that document American history. State and local archives, colleges and universities, libraries, historical societies, and other nonprofit organizations throughout the U.S. use the funds to preserve endangered historical documents by supporting preservation planning, training, and documenting resources. There are three application deadlines per year depending on the nature of the project.

National Science Foundation (NSF)

Digital Libraries Initiative, Phase II
Division of Information and Intelligent Systems
4201 Wilson Boulevard
Arlington, VA 22230
(703) 306-1930
<http://www.nsf.gov/pubs/>

The National Endowment for the Humanities is a full partner with the National Science Foundation and other sponsors to fund research and demonstration projects in networking our cultural resources. The primary goal is to provide leadership in research fundamental to the development of the next generation of digital libraries. Projects address the digital libraries life cycle from information creation, access and use, to archiving and preservation. There are two types of projects: individual investigator research grants and multi-disciplinary group research projects.

Private Funding

American Association of Museums

Museum Assessment Program
1575 Eye St. N.W., Suite 500
Washington, DC 20005
(202) 289-9118
<http://www.aam-us.org/map.htm>

Funding Resources *continued on page 8*

FUNDING RESOURCES *continued from page 7*

With funds from the Institute of Museum and Library Services (IMLS), the Museum Assessment Program (MAP) allows museums to review their current status, reassess their programs and operations, and make decisions about resource allocation. The Museum Assessment Program consists of three separate assessments: MAP I Institutional Assessment; MAP II Collections Management Assessment; and MAP III Public Dimension Assessment. Each assessment includes the completion of a self-study, an on-site visit by a museum professional, and a confidential report of recommendations. All types of museums, collecting and non-collecting, may participate.

The Andrew W. Mellon Foundation

140 E. 62nd Street
New York, NY 10012
212/838-8400
<http://www.mellon.org/>

This private foundation has funded projects for art conservation research and training as well as for the digitization of library and archival materials.

Conservation Center for Art and Historic Artifacts (CCAHA)

264 S. 23rd Street
Philadelphia, PA 19103
215/545-0613
<http://www.ccaha.org/consultation.html>

CCAHA has a program to assist selected Philadelphia-area institutions in "Writing an Emergency Preparedness and Response Plan" with financial assistance to purchase emergency supplies and support staff time in writing the plan. CCAHA's Preservation Overview Survey Program for paper-based collections is substantially subsidized by the National Endowment for the Humanities.

CCAHA offers surveys designed for different conservation needs: an overview survey, a collection-specific survey, and an individual items survey. More than one type of survey may be conducted during a single consultation, depending upon the time involved and the institution's needs.

The Foundation of the American Institute for Conservation of Historic and Artistic Works (FAIC)

1717 K. Street, NW, Suite 301
Washington, DC 20006
202/452-9545
InfoAic@aol.com
<http://palimpsest.stanford.edu/aic/faic/endow.html>

FAIC offers grants to conservators in support of continuing education or training. The Carolyn Horton Fund is reserved for assistance to current members of the AIC Book and Paper Specialty Group. The FAIC Education Fund supports professional development including seminars, courses, or other educational endeavors by AIC members. Proposed education and training projects are not restricted to the development of conservation treatment skills.

The Getty Grant Program

1200 Getty Center Drive, Suite 800
Los Angeles, CA 90049-1685
310/440-7320
<http://www.getty.edu/grant/view.html>

The Getty Grant Program funds a wide variety of projects that promote the history of art including the conservation of cultural heritage. Non-profit organizations with ongoing exhibits programs are eligible for grants for surveys and treatment.

Northeast Document Conservation Center (NEDCC)

100 Brickstone Square
Andover, MA 01810-1494
978/470-1010
<http://www.nedcc.org/subsur.htm>

NEDCC offers subsidized general preservation planning surveys for collections of photographs, books, and paper. Libraries, archives, museums, records repositories, and historical organizations in NEDCC's region (Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont, New York, New Jersey, Maryland, and Delaware) are eligible.

The National Academy of Recording Arts & Sciences, Inc. (NARAS)

Atlanta Chapter
999 Peachtree Street, NE, Suite 110
Atlanta, GA 30309
404/249-8881
404/249-8882 fax
e-mail: atlanta@grammy.com
<http://grammy.com/memberservices/grant/index.html>

The National Academy of Recording Arts & Sciences, Inc., also known as the Recording Academy, is the professional association for the recording industry, and the sponsor of the GRAMMY awards. The grant program awards funds to nonprofit organizations and individuals in support of a range of projects related to the recording arts including the archiving and preservation of the music and recorded sound heritage of the Americas. Grants are awarded annually in amounts ranging from \$10,000- 20,000.

Awards

American Institute for Conservation of Historic and Artistic Works (AIC)

1717 K St., NW
Suite 200
Washington, DC 20006
202/452-9545
<http://aic.stanford.edu/>

AIC, in partnership with Heritage Preservation, presents an annual award to an organization in North America that has demonstrated an outstanding commitment to the preservation and care of collections.

Gaylord Collections Conservation Award

Preservation Advisory Committee
c/o Gaylord Bros.
P.O. Box 4901
Syracuse, NY 13221-4901
1-800-634-6307

The Gaylord Collections Conservation Award supports the professional development of individuals engaged full-time in the conservation of library or archive collections. Each year Gaylord gives an individual \$1,000 plus an all-expense-paid trip to the annual conference of the American Institution for Conservation to accept the award. Professional development activities include participation in workshops, seminars, courses, or short-term internships.

State Funding Agency Example

Kentucky Department for Libraries and Archives

Local Records Branch
Public Records Division
300 Coffee Tree Road
Frankfort, KY 40601
Attn: Darrell Gabhart, Manager
502/564-8300
dgabhart@ctr.kdla.state.ky.us

Funding Resources continued on page 9

FUNDING RESOURCES *continued from page 8*

This records grants program, created in 1984, is an element of the Public Records Division, Kentucky Department for Libraries and Archives. It considers grant applications from Kentucky local government agencies seeking funding support for the preservation microfilming of public records and for laboratory document preservation activities. It makes in excess of \$600,000 in grants available each year, and while microfilming and preservation activities are among the key areas funded each year, additional areas receive significant funding.

Information Resources

Organizations

Heritage Preservation

3299 K. Street, NW, Suite 602
Washington, DC 20007-4415
202/452-9545
<http://www.heritagepreservation.org/>

Sponsors the Increasing Support for Collections Care Project, a workshop on how to use collections care, conservation, and preservation as fund-raising tools. If you are interested in cosponsoring a workshop, e-mail Karen Groce, kgroce@nic.org. Heritage Preservation publishes several publications including *Capitalize on Collections Care to Increase Support*. Several publications are available online: *Collections Care: Catalyst for Funds* and *To Market, To Market: Developing Public Support for Conservation Through Marketing*.

The Foundation Center

79 Fifth Avenue
New York, NY 10003-3076
800/424-9836
<http://www.fdncenter.org>

Provides extensive resources on foundations and corporate giving at various resource centers around the US. Publishes numerous directories and reference books for research: *The Foundation Directory*, *Foundation 1000*, *Guide to U.S. Foundations*, *Grant Guides*, *National Guide to Funding in Arts & Culture*, *Foundation Grants Index*, *Directory of Corporate Giving*, *Corporate Foundation Profiles*, and *Corporate Giving Watch*. The Foundation Center also has an extensive online library that includes a full-text version of *User-Friendly Guide to Funding Research and Resources* and *Philanthropy News Digest*.

The Grantsmanship Center (TGCI)

P.O. Box 17220
Los Angeles, CA 90017
213/482-9860
<http://www.tgci.com>

Provides training and information on fundraising. Produces a wide range of publications, including *Program Planning and Proposal Writing*, the *Whole Nonprofit Catalog* and *The Grantsmanship Center Magazine*. *The Grantsmanship Center Magazine* is distributed free of charge to staff of nonprofit organizations and government agencies.

National Society of Fund-Raising Executives (NSFRE)

1101 King Street, Suite 700
Alexandria, VA 22314
703/684-0410
<http://www.nsfre.org>

Provides educational programs and information about philanthropy through its fund-raising resource center. The resource center contains books, periodicals, speeches, and audiovisual materials. Access to the Resource Center is available for members and nonmembers. NSFRE also publishes a quarterly journal, *Advancing Philanthropy*.

Print Publications

American Association of Museums. *Fine Art of Federal Grantsmanship for Museums*: Resource Report 7. Washington, DC: American Association of Museums, 1988.

Dove, Kent E. *Conducting a Successful Capital Campaign: A Comprehensive Fundraising Guide for Nonprofit Organizations*. San Francisco: Jossey-Bass Publishers, 1988.

Greenfield, James M. *The Nonprofit Handbook: Fund Raising*. 2nd ed. New York: John Wiley and Sons, 1997.

Hoffman, Marilyn. "Writing Realistic Grant Budgets." *Museum News* 58 (January/February 1980): 38-53.

Hopkins, Karen Brooks, and Carolyn Stolper Friedman. *Successful Fundraising for Arts and Cultural Organizations*. 2nd ed. Phoenix: The Oryx Press, 1997.

Mundel, Jerry. "So You Wanna Be a Proposal Writer!" *The Grantsmanship Center News* 11, no. 4 (1983): 52-53.

National Institute for the Conservation of Cultural Property. *Capitalize on Collections Care to Increase Support*. Washington DC: Heritage Foundation, 1997.

Nichols, Susan K. *Fund Raising: A Basic Reader. Resource Report 1*. Washington, DC: American Association of Museums, 1987.

Sommerville, Bill. "Where Proposals Fail." *The Grantsmanship Center News* 10, no.1 (1982): 24-25.

Steele, Victoria, and Stephen D. Elder. *Becoming a FundRaiser: The Principles and Practice of Library Development*. Chicago: American Library Association, 1992.

Sternberg, Hilary. "Internet Resources for Grants and Foundations." *College & Research Libraries News* 58 (May 1997): 314-317.

Electronic Publications

American Philanthropy Review
<http://philanthropy-review.com/>

arts.community, National Endowment for the Arts
<http://arts.endow.gov/Community>

The Chronicle of Higher Education: Academe This Week
<http://www.chronicle.merit.edu/>

Foundation News and Commentary, Council on Foundations
<http://www.cof.org/>

The Grantsmanship Center Magazine, The Grantsmanship Center
<http://www.tgci.com/publications/pub.htm>

Philanthropy Journal Online
<http://www.philanthropy-journal.org>

Philanthropy News Digest, The Foundation Center
<http://fdncenter.org/phil/aboutdi.html>

Consultants

Referral for consultants who provide conservation services can be obtained from:

American Institute for Conservation of Historic and Artistic Works (AIC)
1717 K Street NW, Suite 301
Washington, DC 20006
202/452-9545

Funding Resources *continued on page 10*

FUNDING RESOURCES *continued from page 9*

A list of conservators in your region can be provided by the AIC Conservation Services Referral Service (CSRS). Copies of the brochure *Guidelines for Selecting a Conservator*, and the AIC Code of Ethics and Standards of Practice can be obtained from the AIC office.

Training/Workshops

Regional field services offices offer a variety of workshops and training programs that can assist in the development and implementation of preservation planning efforts. For a listing of workshops and dates, contact your local regional field service or check the RAP Web site, <http://rap.solinet.net/>. ■

Community Foundations Provide Preservation Funding *from the Rocky Mountain Conservation Center*

An often overlooked source of funding for conservation and preservation of collections is the community foundation. We tend to think of these organizations as sources of funding available only to those charities serving health, human services, education, or civic needs. But many community foundations recognize that the arts and humanities, and the artifacts that embody them, are an integral part of the fabric of our lives. And many of them will consider providing funds for projects that serve community needs. One of the first benefactors of the Rocky Mountain Conservation Center's "Conservation Outreach Services" program was the Denver Foundation. As their mission statement makes clear, they "will support new and innovative programs that we believe will make a positive difference in the community we serve."

The following abbreviated list of services was an essential part of our application to the community foundation. We described how our target audience, in this case, primarily small or rural museums, could benefit. Though it is directed to an external audience, you may wish to develop a similar list, based on your own institution's preservation and conservation needs. Think about it in light of how your project could appropriately serve your patrons, or your community.

Consultation

- On any collections care/conservation issue
- Current literature packets
- Customized research

Education/Training

Mini-workshops

- Effective Providers of Preventive Conservation
- Emergency Planning and Disaster Mitigation
- Environmental Monitoring
- Handling and Housekeeping
- Exhibition/Display/Storage
- Photographic Archives
- Integrated Pest Management

Local Institutions Group Workshop

Evaluations

- General Facility Survey
- Environmental Survey
- Collection Survey
- Object-specific Survey

Services

- Recommendations for Collections Care Planning
- Immediate Implementation
- Short-Term Goals and Improvements/Long-Term Planning
- Materials Identification
- Testing

Community Foundations *continued on page 12*

REGIONAL CENTERS RECEIVE IMLS SUPPORT FOR JOINT WEB SITE

The Association of Regional Conservation Centers (ARCC) announces its members will work together to create a joint Web site through a grant from the Institute of Museum and Library Services (IMLS). IMLS is a federal grant-making agency that fosters leadership and innovation by supporting museums and libraries. Some of the centers have received support from the National Endowment for the Humanities (NEH) to create individual leaflets.

The site will bring together a core group of technical leaflets on collections care, representing the range of conservation disciplines covered by the centers. As a first step, the project will create a searchable online bibliography of all publications of the centers. The group will make a selection of technical leaflets and mount them in full text on the joint Web site. Making this literature available through the Internet will make the information accessible to institutions across the country and will make it possible to regularly update this information.

ARCC includes 13 nonprofit regional conservation centers. It recently merged with RAP, the Regional Alliance for Preservation, which includes two additional preservation field service programs.

The members of RAP/ARCC are Balboa Art Conservation Center, San Diego; Conservation Center for Art and Historic Artifacts, Philadelphia; Peebles Island Resource Center, NYS Parks, Waterford, NY; Gerald R. Ford Conservation Center, Omaha; Harpers Ferry Center NPS, West Virginia; Northeast Document Conservation Center, Andover, Massachusetts; Rocky Mountain Conservation Center, Denver; Intermuseum Conservation Association, Oberlin, Ohio; Straus Center for Conservation, Cambridge, Massachusetts; Textile Conservation Center, Lowell, Massachusetts; Textile Conservation Workshop, South Salem, NY; Upper Midwest Conservation Association, Minneapolis; Williamstown Art Conservation Center, Williamstown, Massachusetts; Amigos Library Services, Dallas; and SOLINET Preservation Services, Atlanta.

RAP Chairman Tom Clareson commented, "Many of the regional centers have field service programs, and all of them provide valuable educational programs to collections-holding institutions." For information about RAP/ARCC, contact Tom Clareson at 800/843-8482, or clareson@amigos.org. ■

State Libraries, Archives Sponsor Preservation Education

In 1999, Amigos Library Services' Preservation staff coordinated two workshop series funded by state Historical Records Advisory Boards.

Spring 1999 saw a tour across Texas that brought a workshop on archival appraisal and preservation to 10 locations in the state. The seminars were attended by nearly 250 people, many in locations which had never hosted preservation continuing education opportunities before. The sessions, sponsored by the Texas Historical Records Advisory Board (THRAB) and the Texas State Library and Archives Commission

(TSLAC), attracted local government records managers, as well as librarians and archivists from many types and sizes of institutions.

In Autumn 1999, a series of four sessions on *Preserving Your Historic Records: An Archival Holdings Maintenance Workshop* covered preservation basics for the holdings of archives, genealogical and historical societies, special collections libraries, and government agencies. Sponsored by a highly successful statewide grassroots organization, the New Mexico Preservation Alliance, and funded through a grant from the New Mexico Historical Records Advisory Board, the low-cost sessions attracted over 125 people at four locations.

State Libraries, Archives *continued on page 11*

State Libraries, Archives *continued from page 10*

Both the Texas and New Mexico efforts derived funding from National Historical Publications and Records Commission (NHPRC) grants to states, which were then regranted for these educational efforts.

In another example of a state-level institution taking the lead in funding for and provision of preservation activities, the Arkansas State Library begins its seventh year of funding preservation activities in the state through Library Services and Technology Act state monies. The Arkansas State Library has driven Amigos' development of workshops on security, photograph preservation, and planning for/recovering from "Twisters and Quakes." In 1999, the State Library also began a program of state-sponsored Site Surveys and Preservation Management consultations, which were made available to five libraries. Plans are for that number to increase at least threefold in 2000.

Since its establishment in 1991, the Amigos Preservation Service has worked with state institutions and associations to provide preservation information, education, and assistance. RAP centers offer similar collaborative activities through their preservation field services units. ■

Grants Available For Assistance With NAGPRA Compliance

The Native American Graves Protection and Repatriation Act (NAGPRA) became law on November 16, 1990. The Act addresses the rights of lineal descendants, Indian tribes, Alaska Native villages and corporations, and Native Hawaiian organizations to certain Native American human remains and cultural items with which they are affiliated. Section 10 of the statute authorizes the Secretary of the Interior to make grants to museums and to Indian tribes, Alaska Native villages and corporations, and Native Hawaiian organizations for the purposes of assisting in the inventory, documentation, and repatriation of Native American human remains and cultural items. Grants are made annually pending Congressional appropriation of funds and are administered by the Archaeology and Ethnography Program of the National Park Service (NPS).

NAGPRA grants are available to any institution or state or local government agency (including any institution of higher learning) that has possession of, or control over, Native American human remains or cultural items. Eligible institutions must have completed the following NAGPRA obligations:

- Provided a written summary of their Native American collections to culturally affiliated Indian tribes and the Departmental Consulting Archaeologist, National Park Service; and
- Submitted an inventory of Native American human remains and associated funerary objects in their collections to culturally affiliated Indian tribes and the Departmental Consulting Archaeologist, National Park Service or received an extension of time to complete the NAGPRA inventory from the Secretary of the Interior.

Several museums, or museums and Indian tribes may collaborate in their application; in fact, such collaboration is encouraged. In such cases, one museum must be fiscally responsible for administering the grant on behalf of the others. Grants are awarded in two categories; Documentation Awards and Repatriation Awards.

Documentation Awards can range from \$5,000 to \$75,000 and are granted to museums to:

- bring lineal descendants, traditional religious leaders, and Indian tribes; Alaska Native villages and corporations; and Native Hawaiian organization officials to inspect collections and consult regarding proper care, treatment, and disposition of Native American cultural items;

- bring traditional religious leaders, and Indian tribes; Alaska Native villages and corporations; and Native Hawaiian organization officials to inspect collections and consult regarding culturally unidentifiable Native American human remains;
- train staff members in techniques for documenting the cultural affiliation of Native American cultural items;
- train staff members in techniques for consulting with traditional religious leaders, and Indian tribes; Alaska Native villages and corporations; and Native Hawaiian organization representatives;
- travel by staff members to consult with lineal descendants, traditional religious leaders, and Indian tribes; Alaska Native villages and corporations; and Native Hawaiian organization officials regarding the proper care, treatment, and disposition of Native American cultural items; and
- continue documentation of unassociated funerary objects, sacred objects, and objects of cultural patrimony in consultation with lineal descendants, traditional religious leaders, and Indian tribes; Alaska Native villages and corporations; and Native Hawaiian organization officials.

Repatriation Awards may vary up to \$15,000 and are granted to museums to repatriate culturally affiliated Native American human remains and cultural items. Appropriate costs can include:

- travel by Indian tribes, Alaska Native villages and corporations, and Native Hawaiian organizations or museum representatives to accompany human remains or other cultural items that are being repatriated;
- transportation of Native American human remains or other cultural items that are being repatriated; and
- construction of appropriate containers for the transport and disposition of repatriated Native American human remains and cultural items.

Applicants for Repatriation Awards must collaborate with the tribe(s), Alaska Native village(s) or corporation(s), or Native Hawaiian organization(s) to whom the human remains or cultural items are being repatriated. Applications for Repatriation Awards will only be considered after publication of the required Notice of Inventory Completion or Notice of Intent to Repatriate in the *Federal Register*.

Grants for each type of award are awarded annually for a period of 18 months. More information on these grants may be found on the Web at www.cr.nps.gov/aad/nagpra/grapp1.htm or by contacting Laura Mahoney at the NAGPRA Grants Program, (202) 343-1095; fax, (202) 343-5260; or e-mail, Laura_Mahoney@nps.gov. The FY2000 grant deadline is December 17, 1999, but check with Laura Mahoney for future grant deadlines and application procedures. ■

Small Budget *continued from page 5*

- *Adopt a textile conservation project.* If you have a list of textile conservation projects of varying costs available to your members, you can offer your members the opportunity to personally "adopt" a textile—and be sure to acknowledge their generous gift on the exhibit label when the object goes back on display.
- *Think big.* Instead of focusing on one single object, one small museum chose to have a conservator make an on-site visit and prepare a report addressing more general issues like housing, display, handling, and environment. This type of information is especially helpful when presenting a case to board members, trustees, or community groups.

During the last 20 years, the Textile Conservation Center has assisted organizations of all sizes in addressing their conservation needs. Even with small budgets and limited resources, these groups have amazed us with their innovative problem solving. If you would like to receive more information on how the Textile Conservation Center can help your organization preserve its textiles, please call 978/441-1198. ■

Mentoring, Subsidized Surveys, and Grantwriting Assistance Available

The Upper Midwest Conservation Association (UMCA) has several resources available to assist institutions to create and meet their preservation goals. Subsidized surveys, two-year mentoring programs, and grantwriting information and consultation are all available from the UMCA field services department. Any nonprofit institutions located within the five-state Upper Midwest region (Iowa, Minnesota, North Dakota, South Dakota, and Wisconsin) are eligible to apply for subsidized surveys or mentoring. Grantwriting assistance is available to any organization. These programs, along with the Upper Midwest Conservation Association's Field Services Department are made possible through a grant from the National Endowment for the Humanities.



Subsidized Surveys

This program provides an opportunity for cultural institutions with limited funding to obtain assistance in identifying their preservation needs by conducting a survey at their institution. Needs Assessment surveys and collections-specific surveys are essential to preservation planning and must be carried out before a preservation plan is drafted. In this program, participating institutions only have to pay a \$350 fee plus actual travel costs. Six subsidized surveys are awarded annually on a competitive basis. Contact the UMCA Field Services Department at 612/870-3128 or e-mail UMCA@aol.com for more information and application deadlines.

Mentoring Program

The purpose of this program is to provide concentrated, continuing assistance and support to a selected number of participating nonprofit organizations to improve collections care practices and management. Consulting services for this program, including all related travel costs, are **free of charge**. Institutions that are able to invest at least small amounts of money in storage supplies and other recommended improvements will benefit more greatly from this program. Nevertheless, all institutions, regardless of their funding situation, are encouraged to apply. One trip will be made by a staff member/conservator of the UMCA Field Services Department to each participating institution each year. During the first visit, an assessment of preservation needs will be made and discussed with staff, volunteers, and any other appropriate personnel identified by the participating organization. Issues to be reviewed may include storage, exhibition, and management of collections; development of a preservation plan with both short-term and long-term goals; funding strategies for continuing preservation; and environmental issues, security, disaster preparedness, etc. Projects will be recommended and guidance in carrying out these projects also will be provided. During the second visit, evaluation of progress and further direction will be offered, as well as training related to the institution's preservation goals for staff and volunteers as may be needed. It is expected that communication will occur regularly between the Field Services Department and the participating organizations during the two-year program and that a close relationship will be established. Four mentorships are awarded every two years on a competitive basis. Contact the UMCA Field Services Department at 612/870-3128 or e-mail UMCA@aol.com for more information and application deadlines.

Grantwriting Assistance

In an effort to aid museums, libraries, and other cultural institutions, the UMCA field services department has developed a grant information packet to provide information on obtaining funding for conservation. Available free of charge, this packet includes an explanation of the long term objectives in conservation funding, a sampling of organizations that offer grants for conservation and preservation, a basic outline and tips on writing a grant proposal, and resources for obtaining more information on funding sources. In addition to this grant packet, the

field services department at UMCA is available for consultation and initial review of grant proposals. To receive a grant information packet, or to get assistance with your institution's grant proposal, please contact the UMCA Field Services Department at (612) 870-3128 or e-mail UMCA@aol.com. ■

WACC Receives NEA Funding for Preventive Conservation Workshops

The National Endowment for the Arts' "Services to the Field" program has awarded \$25,000 to the Williamstown Art Conservation Center's Office of Preservation Outreach (OPO). The NEA funds will be coupled with a match of \$50,000 which will enable WACC to disseminate 24 workshops on issues relating to preventive care of cultural objects in museums, historical societies, and other collecting institutions throughout the Northeastern United States. The workshops will be offered over a 24-month period, beginning in Spring 2000.



The objective of the workshop series is to have a cumulative impact on the hundreds of small collecting institutions throughout the region to insure the preservation and accessibility of their cultural, historical, and artifactual resources. WACC's 22 years of experience in working with such institutions has shown that the curricula are both needed and effective. WACC's goal in offering these workshops is to reach small, rural, minimally-staffed institutions which tend not be reached through regular workshop channels due to lack of funding for transportation or attendance fees.

The workshops focus on low-cost practices and solutions to preservation issues and contain a hands-on component. Health and safety aspects of collections care will also be discussed. Enrollment for the workshops will be limited in order to provide adequate supervision for the hands-on portions of the workshops.

Four curricula will be offered. Workshop 1: *Preservation and Rehousing of Three-Dimensional Museum Objects*, includes an introduction to preventive care of three-dimensional objects and an introduction of materials and criteria for designing custom-made storage containers. Workshop 2: *Object Numbering: Accession Labeling for Museum Objects and Cultural Artifacts*, introduces the methods, tools, and materials for safely applying collection accession labels to all types of cultural objects. Workshop 3: *Identification and Preservation of 19th and 20th Century Photographic Prints* provides participants with introductory knowledge of photographic types and identification of physical and chemical deterioration as a means to create preservation strategies. Workshop 4: *Housekeeping for Historic House Museums* introduces appropriate methods and acceptable cleaning materials for historic, domestic, and utilitarian collections.

Each workshop participant will receive a notebook of reference materials including supplier lists and instructional information, product samples and tools.

For more information about hosting a workshop or to be placed on the mailing list, please contact Lori van Handel, Director of Preservation Outreach/Associate Conservator, Williamstown Art Conservation Center, 225 South Street, Williamstown, MA 01267 USA, voice: 413/458-5741, fax: 413/458-2314, e-mail lkvh@sover.net ■

Community Foundations *continued from page 10*

One final point: a community foundation will almost always be willing to meet with you personally and discuss whether your project might be appropriate for their consideration. Invite them to visit your organization, and be open to thinking "outside the box." In conversation, the foundation officer may well provide the key to helping your project fit their guidelines – and a successful result for your application. ■